

## **AGENDA**

### **COMMITTEE ON ACCOUNTS, ENROLLMENT & REVENUE ADMINISTRATION**

**June 7, 2005**

**Aldermen Smith, Guinta,  
Osborne, Shea, Thibault**

**4:15 PM**

**Aldermanic Chambers  
City Hall (3<sup>rd</sup> Floor)**

1. Chairman Smith calls the meeting to order.
2. The Clerk calls the roll.
3. Update on revaluation to be provided by Steve Tellier, Chairman, Board of Assessors.
4. Communication from Guy Beloin, Financial Analyst II, submitting the City's unaudited Monthly Financial Statements for the eleven months ended May 31, 2005 for FY2005.  
**Gentlemen, what is your pleasure?**
5. Communication from Sharon Wickens, Financial Analyst II, submitting reports as follows:
  - a) department legend;
  - b) open invoice report over 90 days by fund;
  - c) open invoice report all invoices for interdepartmental billings only;
  - d) open invoice report all invoices due from the School District only;
  - e) listing of invoices submitted to City Solicitor for legal determination; and
  - f) accounts receivable summary.**Gentlemen, what is your pleasure?**
6. Communication from Sharon Wickens, Financial Analyst II, submitting the 4th quarter FY2005 write-off list for the accounts receivable module.  
**Gentlemen, what is your pleasure?**
7. If there is no further business, a motion is in order to adjourn.